

FERGUS CURLING CLUB

BOARD OF DIRECTORS' MEETING, 6TH MAY, 2018

AGENDA

- Called to order:** 7:01pm
- In Attendance:** Avon Giddings (Chair), Steve Graham (Treasurer), Debbie Burt, Greg Moulton, Kevin Curran, Bonnie Talbot, Phillip Chester, Bob Hook, Carl Gray, Gloria Bancroft (Secretary)
- Regrets:** Mark Cripps, Krista Pedersen
- Approval of Agenda:** Motion to approve: Bonnie. Second Phil. Motion Carried.
- Approval of Minutes:** (a) During the Bar discussion a name was reported incorrectly "Steve" should be read as "Debbie".
Motion to approve March 25th Minutes Phil. Second Bonnie. Motion Carried.
(b) Motion to accept April 5th Minutes Carl. Second Bob. Motion Carried.
- Treasurer's Report:** See attached treasurer's "notes" submitted by Steve Graham.
a. Draft 2018/2019 Budget distributed.
b. Motion to accept Treasurer's Report Carl. Second Debbie. Motion Carried.

It was agreed that each director would look at their own areas of accountability in the proposed budget and advise Steve of any changes or additions by June 1.

EXECUTIVE REPORT:

A potential avenue to find new members might be with a flyer or promotion through Welcome Wagon.

Avon made the commitment that he would try to ensure Agenda/Minutes distributed one week prior to meeting. He introduced the standard format for the agenda and the new item – **Electronic Business**. Items agreed on by the Board by email during the month will be ratified at the following Board Meeting.

Decisions made at meetings should be considered as Board decisions and require the support of all Board members.

Directors' Reports – Directors have been asked to submit their reports 3 days before the monthly meeting.

Executive Committee (Avon, Bonnie & Steve) should be empowered to make decisions on time sensitive matters to be ratified at the next meeting.

There are a couple of changes in roles for 2018/2019:

Philip Chester will be responsible for advertising (Our advertising of Club Events) Sponsorship (Sales of advertising in the Club) as well as the new portfolio of Fundraising (for larger projects)

Bob Hook will take on the role of managing the volunteers

Avon will continue with the Ice portfolio.

DIRECTOR'S REPORTS.

ICE

Andy Maine has agreed to return next year covering 4th Sept, 2018 to 30th April, 2019. Avon will advise Andy of the new arrangements and start dates.

Motion: Avon Second: Phil Motion Carried

Updated quote from Kore Mechanical for Brine Pump Motor VFD. Payback is 1/1.5 years.

Motion: Avon Second Debbie Motion Carried

Avon mentioned still trying to recruit a second "Tech 1". Ray Mudge/Jim Carter may be interested.

RENTALS.

All Good. Dates still available. Ball Hockey Tournament requires bar staff and volunteers. More details to follow from Bonnie.

MEMBERSHIP

2 members already for 2018/2019. Early Bird registration at last year's prices

BONSPIELS

See attached note from Mark. Suggestion to put ice in earlier for public to try. Phil will do the advertising. Maybe an Open House around 20th-22nd September. Last date to register – 28th September. Curling starts 15th October. It was agreed that the week of October 9th until the 15th could be used as practice time for members and to conduct "Try Curling" events to attract new members.

LEAGUES

Conveners needed. Juniors x 2. Mon, Tues Juniors ok. Wed, Thurs and Fri need conveners. Greg is speaking to a number of potential people and will advise.

KITCHEN

See report from Carl. Health Department will require Food Handler Certificates, possibly as early as July. Full certificate and training costs around \$60 per person. There is an interim course that could be run at the club free of charge, but it does not provide the certificate.

BAR

Debbie suggested we could use a Debit Machine (O.C.A.) at the bar.

A request was made to purchase an ice machine for \$1550 (plus taxes). This would require moving some shelves and extra plumbing. It was suggested that the plumbing and space issues be worked through before the actual purchase is made.

Motion: Debbie Second: Greg Motion Carried.

VOLUNTEERS

A suggestion was made to have electronic sign-up sheets.

ADVERTISING

1. Establish price.
2. Definition.
3. Discussions on Capital Plan.

HOUSE/MAINTENANCE

Quotes for front door and two doors in the ice area. Suggestions to renovate bar, install windows in front wall and paint function room.

NEW BUSINESS

Volunteers required for staffing the stall at the Home Show May 9/10/11. Money from Fish Fry will be donated to the club.

Date of Next Meeting:

10th June at 7pm. Meeting closed at 9 pm.

Adjournment.

Motioned by Carl.

Second Debbie.

Motion Carried.